

Job Description

Job Title: CNC Operator

Reports To: Production Supervisor

FLSA Status: Non-Exempt

Department: Production

Summary: Performs repetitive work station operations to mass-produce products for the automotive industry by performing the following duties.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Follows one-piece process flow.

Assembles various assembly components into machined castings either manually or using automated assembly equipment.

Operate torque gun to tighten assembly components to specified torque level.

Tends machines, such as pneumatic and hydraulic presses, to perform forceful fitting or fastening operations on assembly line.

Operates leak test and flow test machines to perform necessary testing on parts.

Performs visual inspection of all raw and finished parts to determine product acceptability and verify it meets customer's quality requirements.

Pack all finished product.

Separate out defective parts from acceptable finished product.

Complete audit sheets and production paperwork.

Accurate data entry of production data into ERP system to maintain accurate inventory levels of raw material, in process material, finished goods, and components.

Works at different work stations as production needs require.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience:

High school diploma or general education degree (GED) required. Previous assembly experience helpful but not required.

Language Ability:

Ability to read, write and comprehend spoken English

Math Ability:

Ability to perform basic addition and subtraction

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to work near moving mechanical parts. The employee is occasionally exposed to toxic or caustic chemicals. The work environment is not air conditioned. The noise level in the work environment is usually loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must regularly lift and /or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. While performing the duties of this Job, the employee is regularly required to stand and use hands to finger, handle, or feel. The employee is occasionally required to walk; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear.